

Review Team's Instructions

1. Categorize each of your assigned Action Steps:

A) ACT NOW:

This is URGENT. IMPLEMENT ACTION NOW!

B) PLAN FOR FY 200_____:

Refine Action Plans

Begin Implementation in _____

C) DEFER UNTIL _____ President's Council Meeting:
date

2. For ACT NOW Action Steps, provide recommendation to the Sponsor and Action Team on the Proposed Plan. Also, discuss possible tasks and deliverables for (year) _____.

3. Identify any NEW proposed ACTION STEPS that require consideration and action.

Categorize any NEW Action Steps as:

- ACT Now
- Plan for FY _____
- or Defer until _____