



SEMINOLE COMMUNITY COLLEGE

COLLEGE CREDIT CERTIFICATE
MEDICAL INFORMATION CODER/BILLER: HEALTH
INFORMATION MANAGEMENT

ASSOCIATE IN SCIENCE
HEALTH INFORMATION MANAGEMENT

The Medical Information Coder/Biller: Health Information Management Program is a College Credit Certificate consisting of up to 35 college credit hours and is approved as a Comprehensive Coding Program by the American Health Information Management Association (AHIMA). Upon program completion, students have the technical skills necessary to enter the healthcare delivery market as an entry-level medical coder and biller.

For students who want to advance their career opportunities, SCC offers an Associate in Science in Health Information Management (A.S. degree-HIM; starting Fall 2008). This degree is needed if a student wants to continue on to a bachelor's degree program.

Medical coding and billing skills are taught manually and enhanced with coding and billing software applications. The knowledge gained from the Medical Information Coder/Biller: Health Information Management Certificate prepares students to become a nationally certified coder.

Day, evening and online courses are available, and most major courses are available during evening classes and online. Students must have access to an Internet-capable computer while enrolled in the program (access to computers is available on all SCC Campuses; see regulations on computer access at <http://www.scc-fl.edu/policies-procedures/policies/1.140.htm>).

The College Credit Certificate and A.S. in Health Information Management degree are limited-access programs. Candidates must meet minimum CPT/SAT/ACT scores or provide transcripts with proof of ENC1101 English I, with a grade of C or better, prior to registering for the following courses: HSC1531, HIM1450/HIM1453 and HIM1000. Additional prerequisite courses are required for the A.S. in Health Information Management degree program (see course sequence below). All students are required to have a criminal background check prior to internship placement.

Medical Information Coders/Billers are usually detail oriented, analytical, and investigative, they like to read and thrive in the knowledge of medicine. If you fit this profile, SCC's Medical Information Coder/Biller program might be right for you.

Why Choose SCC?

The Medical Information Coder/Biller: Health Information Management Certificate at Seminole Community College offers:

- A comprehensive AHIMA-approved coding program*;
- An updated curriculum that will prepare students for current job market demands in coding and billing;
- Modern regulatory requirements;
- An experienced faculty that is committed to student success;
- Computer instruction in medical practice management and encoder software; and
- National certification readiness.

Medical Coding Education Considerations	Student Benefit
AHIMA-Approved Coding Education Program *	Student Community of Practice • Student Connection E-news AHIMA Career Assistance • Professional Networking • And More Valuable Professional Resources
Online Classes	Flexibility • Convenience • Minimized Travel Expenses to and from Campus
Face-to-Face Classes	Instruction offered in a traditional classroom setting
Day Classes	Students can take classes if they work during evening hours.
Evening Classes	Students can take these classes if they work during daytime hours.
Updated Curriculum	Students receive instruction that reflects current job market demands in Coding and Billing.
Experienced, Credentialed and Committed Faculty	All faculty who teach Coding and Billing courses hold active AHIMA credentials.
Practical/Workplace Experience through Internship	Real-world experience
Instruction in National Certification Readiness	Gives students an edge in preparation for a National Certification Examination.
College Credit	SCC is a public community college, accredited by the Southern Association of Colleges and Schools (SACS).
Advancement to a B.S. Degree in Health Information Management	Articulation to the B.S. Health Information Management Program at the University of Central Florida

*Graduates of the A.S. Health Information Management Program are not eligible for the AHIMA certification exam (RHIT) until the program has received an official letter from CAHIIM, awarding A.S. degree program accreditation. Projected A.S. degree program accreditation: January 2010

Career Opportunities

Medical information coders/billers impact several aspects of healthcare, most importantly billing, reimbursement and statistics. Job opportunities abound for medical coding and billing specialists — within hospitals, physicians' offices, managed care organizations and medical billing companies. Managing, analyzing and coding medical information is expected to grow through the year 2015

(Reference: Fastest Growing Occupations, Workforce Region 12; www.workforcecentralflorida.com; accessed 3/08).

Medical Information Coder/Biller Certificate

Upon completion of the program, the student has the technical skills that are necessary to enter the healthcare delivery market as an entry-level medical coder and biller. The student also possesses the knowledge to become a nationally certified coder. Day, evening and online courses are available.

SCC Medical Record Coder/Biller graduates are employed throughout Central Florida at companies, such as The Coding Edge, Inc., Physician Associates of Florida, Florida Hospital, Orlando Regional Healthcare and United Healthcare, to name a few.

Licensure/Certification

The American Health Information Management Association (AHIMA) and the American Academy of Professional Coders (AAPC) both sponsor a certification examination for medical record coders. Upon successful completion of the AHIMA certification exam, the medical record coder is given the title of certified coding specialist (CCS), which is a professional skilled in classifying medical data generally in a hospital setting. There is also the CCS-P, which is a coding practitioner with expertise in physician-based settings (physician offices, group practices or specialty centers). Upon successful completion of the AAPC examination, the medical record coder is given the title of certified professional coder (CPC) or certified professional coder hospital (CPC-H).

Salary

In 2007, the mean hourly wage for Medical Records and Health Information Technicians in Florida was \$15.07/hour. (Reference: Florida Agency for Workforce Innovation, Labor Market Statistics, 2007; <http://www.labormarketinfo.com/library/oes.htm>)

2008-2009 SUGGESTED COURSE SEQUENCE

COLLEGE CREDIT CERTIFICATE Medical Information Coder/Biller Effective Fall 2008

Semester 1 (Fall)		
Course #	Course Name	Units
*HIM1453 (formerly HIM1450) OR BSC 2093C	Anatomy and Physiology (for College Credit Certificate only) Anatomy and Physiology I (for A.S. in HIM degree; prerequisite: BSC1010C**)	3 4
* ^ HSC1531	Medical Terminology	3
*»CGS2100C	Office Applications	3
	Semester Total:	9/10
Semester 2 (Spring)		
*» HIM1000	Introduction to Health Information Management	3
* HIM1430	Concepts of Disease	3
* » HSC1149	Basic Pharmacotherapy	1

(OR HIM 1442 see note below)		
	Semester Total:	7
Semester 3 (Fall)		
+ HIM1222C	Basic Medical Coding	3
+ HIM2211C	Computer Applications and Technologies in Healthcare	3
	Semester Total:	6
Semester 4 (Spring)		
+ HIM2273	Physician Office Billing and Reimbursement	3
+ HIM2253C	Intermediate Coding	3
	Semester Total:	6
Semester 5 (Summer)		
+ HIM2283C	Advanced Medical Records Coder	3
» HIM2800	Medical Coding and Billing Internship	3
	Semester Total:	6
	Program Total:	34/35

» **Course is fully online and offered only in an online mode.**

^ **Courses are online except for orientation and proctored testing.**

+ **Courses are online with face-to-face/on campus sessions.**

* **Denotes prerequisite course.** These must be completed before beginning Basic Medical Coding (HIM1222C). Basic Medical Coding begins in the Fall Term only. Each year, Intermediate Coding (HIM2253C) and Physician Office Billing and Reimbursement (HIM2261) are only offered in the Spring Term. Advanced Medical Records Coder (HIM2283C) and Medical Coding and Billing Internship (HIM2800) are only offered in the Summer Term.

Note: During transition from the Medical Record Coder ATD to the Medical Information Coder College Credit Certificate, HIM1442 can be substituted for HSC1149 for the 2008-2009 academic year.

**BSC1010c General Biology has a pre-/corequisite of MAT1033 Intermediate Algebra and ENC1101 English I.

**2008-2009 SUGGESTED COURSE SEQUENCE
ASSOCIATE IN SCIENCE
Health Information Management
(Effective Fall 2008)**

Semester 1 (Fall)		
Course #	Course Name	Credits
*ENC1101	English I	3
*^HSC1531	Medical Terminology	3
*»CGS2100C	Office Applications	3
*BSC 1010C	General Biology I	4
	Math course (must complete MAT1033 or higher math course to take BSC1010C)	3
Semester Total:		16
Semester 2 (Spring)		
*BSC 2093C	Anatomy & Physiology I (requires prerequisite of BSC 1010C)	4
*HIM1430	Concepts of Disease	3
STA 2023	Statistical Methods I (requires prerequisite of MAC 1105, MAC1140, MAC 1114 or MAT 1033)	3
INP 2002	Introduction to Industrial Psychology	3
Semester Total:		13
Semester 3 (Summer)		
*BSC2094C	Anatomy and Physiology II	4
	Humanities or History General Education Course (can be taken in semester 5)	3
Semester Total:		7
Semester 4 (Fall)		
+HIM 1222C	Basic Medical Coding	3
+HIM 2211C	Computer Applications and Technologies in Healthcare	3
*»HIM 1000	Introduction to Health Information Management	3
Semester Total:		9

Semester 5 (Spring)		
+HIM 2261	Advanced Financial Aspects of Healthcare Services	3
» HSC 1149 (or HIM1442 see note below)	Basic Pharmacotherapy	1
+HIM 2253C	Intermediate Coding	3
+HIM 2940	Practicum Experience I	2
+HIM 2013	Health Law	3
+HIM 2510	Healthcare Performance Improvement Practices	3
Semester Total:		15
Semester 6 (Summer)		
+HIM 2283C	Advanced Medical Records Coder	3
» HIM 2500	Management of Health Information Operations	2
+HIM 2214	Health Data Analysis, Research and Management	3
» HIM 2943	Practicum Experience II (includes on-site clinical experience)	3
Semester Total:		11
Program Total:		68
<p>» Course is fully online and offered only in an online mode. ^ Courses are online except for orientation and proctored testing. + Courses are online with face-to-face/on-campus sessions. * Denotes prerequisite course; must be completed prior to starting any Health Information Management "major courses".</p> <p>Basic Medical Coding begins in the Fall Term only each year. Intermediate Coding (HIM 2253C), Advanced Financial Aspects of Healthcare Services (HIM 2261) and Healthcare Performance Improvement Practices (HIM 2510) are only offered in the Spring Term. HIM 2283C and HIM 2500, HIM 2214 and HIM 2943 are only offered in the Summer Term.</p> <p>Note: During transition from the Medical Record Coder ATD to the Medical Information Coder College Credit Certificate, HIM1442 can be substituted for HSC1149 for the 2008-2009 academic year.</p> <p>Graduates of the A.S. Health Information Management are not eligible for AHIMA Certification exam (RHIT) until the program has received an official letter from CAHIIM awarding A.S. Degree Accreditation. Projected A.S. Degree program accreditation: January 2010</p>		

Information in this packet is subject to change. For more information, please visit:
www.scc-fl.edu/medicalcoding or contact us at healthprograms@scc-fl.edu or 407-404-6004.